

DECISION NOTICE

Decision author and proposer: Jason Grant, GM VRU Business Support

Subject: Venue Booking and Catering
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Type of decision: Funding Agreement
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Deputy Mayor's decision		Chief Officer's decision	X
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In all case this will need to be approved by the Director Police, Crime, Criminal Justice and Fire.

The decision is that:

The Greater Manchester Violence Reduction Unit are seeking to make the following payments for VRU hosted events:

Friends Meeting House:

A payment to be made of £512.50 to book a room at Friends Meeting House, Manchester for the Violence Reduction Roundtable event on Friday 21st October 2022 as well as catering (Teas, coffees and Biscuits) for the 50 meeting attendees.

Party Line Catering:

A payment of £82.50 to be made to party line catering to provide catering for 15 people during Martin Griffith's visit of the GM VRU on Wednesday 28th September 2022.

The reasons for the decision are:

Friends Meeting House:

The First Violence Reduction Roundtable, attended by the Mayor, Deputy Mayor, Chief Constable and a range of organisations across GM agreed there should be a second such event later in the year to check progress. The first roundtable was restricted to 36 people, due to space restrictions at the Tootal Building. This venue offers a cost effective alternative to accommodate up to 60 attendees and enable greater opportunity to garner community views.

Party Line Catering:

On Wednesday 28th September 2022, the GMVRU will be Hosting a visit for Martin Griffiths, National Clinical Director for Violence Reduction at NHS England and Clinical Lead for Violence Reduction in NHS London. The event will provide Martin with the opportunity to find out more about the

programmes of work delivered by the GMVRU as well as meet the various members of the team.

This decision will contribute to priorities of the Greater Manchester strategy in the following ways:

The the events hosted by the VRU will impact all priorities in the [Greater Manchester Serious Violence Action Plan](#).

Procurement Comments:

No procurement issues raised due to the low funding amount for the above payments.

The GM VRU will need to seek further procurement advice should they wish to procure the above organisations again in the future

Financial comments:

One off Payments will be made to Party Line Catering and Friends Meeting House upon receipt of an invoice and will be funded out of the 2022/23 Serious Violence funding.

Legal comments:

No legal concerns were raised due to the above payments being a low funding amount

Risk Assessment:

No risks identified - Both organisations are known suppliers to the GMCA and are known for providing reliable and quality services.

Is safeguarding of children relevant and has this been considered:

Safeguarding of children and young adults is paramount to the violence reduction work, both as potential victims and perpetrators of serious violence. The above events will welcome various partners ranging from health and the communities, with the intentions of discussing how the VRU's programmes of work can tackle SV for children and young adults across GM

Is safeguarding of vulnerable adults relevant and has this been considered:

Noted above

Agreed by Director – Police, Crime, Criminal Justice and Fire

D. Daley

Signed...

Date...3rd October 2022.....

Agreed by GMCA Treasurer

Signed.....

Date.....

Agreed by Deputy Mayor

Only required for a Deputy Mayor Decision on amounts of £50,000+

Signed:

Date: